Director: Jacki Ribble, 608-838-4521

Administrative Assistant: Katy Javener, 608-838-4549

Greetings Parents and Guardians,

Welcome back! The McFarland School Nutrition Department is excited to provide your children nutritious meals this school year. We offer a variety of well-balanced meals every day, including breakfast and lunch. Breakfast can be purchased in the school cafeteria before school, while lunch is available for students during their scheduled lunch period.

If your child wishes to purchase ala carte items, they are available at McFarland High School and a limited selection is available at Indian Mound Middle School. If your child brings lunch from home and wants to purchase milk, it will be charged to your family's account as an ala carte item. Please note that ala carte items are not included in the free/reduced meal program. If you do not want your child to charge an ala carte item to their meal account, contact the School Nutrition office to place an ala carte block. A positive balance must be maintained in your account to purchase ala carte items. To apply for Free and Reduced Priced meals for the 2024-25 school year, please visit Infinite Campus, our website, or request a form from the School Nutrition Office or the front office at your child's school. If you need assistance with other programs, such as school fees or sports fees, please ensure that you have permitted us to share your forms. The permission form is on the back of the free and reduced meal application.

You can view your family's meal account transactions and make online payments through the <u>Infinite Campus Parent Portal</u>. Please note that we are a pre-pay system, not a charging account. Negative balances are not allowed. For further information, please reference our <u>meal policy</u>.

We are committed to serving your child a balanced and USDA-guided meal this school year. If you have any questions, please do not hesitate to contact us.

Sincerely,

McFarland School Nutrition Department

## **USDA Nondiscrimination Statement Update**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <a href="https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fa">https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fa</a>

<u>x2Mail.pdf</u>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

## 1. mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

**2. fax:** (833) 256-1665 or (202) 690-7442; or

3. email: program.intake@usda.gov

This institution is an equal opportunity provider.